

**CWCA/ACCR Board of Directors Meeting**  
**May 17, 2022**

**Video conference**

*Detailed reports not included this month*

**Present:** C. Bermingham, N. Fladd, J. Garbati, J. Goddard, T. Tran, B. Hotson, L. Latta

**Regrets:** S. Batacharaya, S. Bell, S. King, M. Nikouee, D. Landry, T. Troughton

**1. Call to order (Bermingham)**

- The meeting is called to order at 12:05pm ET.
- Approval of agenda (Bermingham)
  - Approved.
- Approval of minutes from April 11, 2022 (Bermingham)
  - Approved.

**2. BIPOC Caucus Ex–Officio Representative (Bermingham on behalf of Batacharya)**

- Discussion: history of voting/ex-officio members on the board
  - Fladd: similar role as conference chairs (attending but not voting)?
  - Garbati: concerns with expanding the executive with another voting member (currently, the board is already 10% of the entire membership); supports the idea of a non-voting member as a good compromise for the upcoming year). Emphasizes the need for transparency within groups and positions.
  - Hotson: in bylaw, board can appoint new members to the board as needed. Supports BIPOC Caucus Representative position
- **Motion:** BIRT the board appoint an ex-officio member who will represent the BIPOC Caucus, this member to be selected by the BIPOC Caucus.
  - Motion passes

**3. Conference 2022 check-in (Hotson)**

- Everything is on track!
  - Attendees signing up for Discord channel
  - Zoom accounts set up
  - Met with Sarah King re: ASL interpretation
  - Currently working on ceremonial welcome and call to action for Day 1
- Thanks to Nadine and Lenore for taking on pre-conference mixer

- Thanks to Jordana for support with Zoom
  - Move to pro Zoom account for virtual lounge; can cancel after the conference, unless there's a desire to keep a CWCA/ACCR Zoom account
- Need materials for the AGM so we can post them to the conference webpage
- Social media: would like as many people as possible to turn their sessions/poster sessions into Blog posts

**ACTION: Blog report from Bell/Hotson**

- Goddard to send AGM info by Thursday, May 19
- Fladd and Latta to send reminders to register
- Board to consider future of a CWCA/ACCR Zoom account
- Board to join Discord server if possible
- Board to let Nadine or Lenore know re: volunteering for pre-conference mixer

#### 4. AGM check-in (Goddard)

- HELP! Volunteers to take on roles during 2022 AGM (waiting room butler, RR expert nerd, poll support, time keeper troll, meeting moderator?)
  - Minute-taker (Jenna)
  - Time keeper (Nadine)
  - RR "non-expert expert" (Clare)
  - Monitor the chat/meeting moderator (Sheila?)
  - Waiting room/monitoring the registrants; ensure we have quorum (Lenore; Jordana to supply up-to-date list; Clare to email Lenore numbers for quorum); Brian to send out Zoom account
- Garbati: do we want to send out information to just registrants through eply, or membership?
  - Will be sent to both
- Reports from Regional Affiliates (BC, Alberta)
  - Alberta unable to provide report; BC report will be completed by end of day May 18

**ACTION: Goddard and Fladd to meet re: polls; agenda and documents to be sent out March 19**

#### 5. Conference 2023 (Bermingham)

- Next year's conference: important to find local hosts, even if the conference is virtual, so Stevie isn't the person taking on everything
- Garbati: Congress is being held in Toronto/at York next year
- Hotson: CASDW no longer part of congress
  - Garbati: CASDW has only temporarily separated because it's virtual; no plans to stay separated in the future

- Hotson: de-link from Congress? Then we have the freedom to choose the conference location
- Fladd: echoes Hotson: do we need to be linked?
- Bermingham: do we want a virtual or in-person?
  - Virtual pros: accessibility, expenses, environmental factors
  - Virtual cons: not in-person/face-to-face
  - Do we ask members at the AGM?
  - Hotson: the only reason why IWCA is in-person is because they already made a commitment to the hotel; otherwise, it would have been
  - Fladd: possibility of in-person hubs through regional affiliates during a virtual conference?
  - Garbati: are we doing a post-conference survey? (Yes)
  - Hotson: supports a handover to the next year's conference committee
  - Bermingham: update our discussions on future conference, poll for in-person/virtual support; let attendees know there will be a follow-up call for conference co-chairs

**ACTION:** Goddard to create a poll for AGM re: in-person or virtual conference preference

## 6. Board check-in/announcements

- Majid got married! Yay Majid!
- Sheila got one of the positions she applied for at UTM! Yay Sheila!

**ACTION:** (Don't read this, Majid and Sheila ;) ) Bermingham to send out a virtual card for board members to sign

*Meeting end 3:55pm ET*

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**Next meeting: TBD**

**Distribution:** Sheila Batacharaya, Stephanie Bell, Clare Bermingham, Nadine Fladd, Jordana Garbati, Jenna Goddard, Sarah King, Lenore Latta, Thi Bich Ha Tran (Julie), Tessa Troughton, Majid Nikouee, Dana Landry, Brian Hotson